

**Land Bank Board Meeting Minutes
Courthouse Annex Conference room
07/14/2022**

Meeting was called to order by: Bonnie Summer at 1:15 PM

In attendance:

- Vince Witherup-Residential Representative
- Albert Abramovic-Commissioner
- Samuel Breene-Commissioner
- Mike Dulaney-Commissioner
- Bonnie Summers-Chair
- Diona Brick-Fiscal
- Julie Thompson-Tax Claim
- Robert Walter-Assessment
- Barb Cisek McGarvey-Residential Representative
- Kristi Stemmerich-Emlenton Borough
- Mary Swisher-Assessment
- William Moon Jr-City of Oil City
- Yvonne Greene-City of Oil City Code Enforcement
- Barrie Brancato-Cranberry Township
- Warren Thomas-Residential Representative
- Josh Sterling- VCRPC
- Amanda Powers-City of Franklin
- Travis Hartman-Oil City Code Enforcement
- Hilary Buchanan-VCRPC
- Emily Lewis- VCRPC

Motion was made by Vince Witherup to accept the 06/09/2022 minutes, 2nd by William Moon, Jr, all in favor.

Introduction of any guests:

No guests.

Treasurer's report: Given Julie Thompson

Fund 2770 (which is the Register and Recording fees monies) currently has a \$76,772.10 balance that must be used for demolition. Julie stated that \$18,925 will be issued to Oil City for demo and \$6,150 to Sugarcreek Borough leaving \$51,697.10 in the Register and Recorder's fund.

PHARE GRANT:

Josh Sterling stated that the Land Bank has been award a \$400,000 PHARE grant. He stated that the money must be used on rehab. He also stated this grant can be used county wide. He is estimating that this grant will cover rehab for 8 to 9 houses. He will bring the applications that he has to the next meeting for our review.

2022 Judicial Sale deeds:

Julie Thompson stated the deeds from the Judicial Sale were transferred into the Land Bank's name from 7/1/2022-7/5/2022 and now all the properties have been transferred into the municipalities' names now.

Cranberry Township's request for demo:

Julie stated she received a letter from Cranberry Township requesting \$21,800 for the demo of 4080 St. Rte 257 and 25 Laurel Ave.

Josh Sterling stated that Cranberry has \$40,000 in CBDG monies to use for demo that must be used soon. Bonnie will talk to Eric Heil to see about using CBDG funds for these demos instead.

The discussion has been tabled until the next meeting.

Rehab success-202 Washington Street

Yvonne provided before and after pictures of the renovations. Josh stated that the renovations have been completed for this house.

New Business:

Dumpster request from City of Oil City:

Yvonne requested a dumpster for 603 Cornplanter Ave. She stated that it is a condemned house with garbage piled about four feet tall in the back yard that is attracting animals and smells horrible. The City will go in and clean it up, but is asking for help with paying for a dumpster per our policy.

Julie made a motion to accept this request 2nd by Robert Walter, all in favor (William Moon abstained from voting.)

Review of municipalities that the Land Bank has assisted so far:

Julie provide a list showing that the Land Bank has helped Cooperstown, Oil City, Rouseville, Cornplanter, Cranberry, Emlenton, Franklin and Sugarcreek.

NEXT MEETING:

Julie stating that Diona reached out to the Regional Counseling Services and Shannon may attended next month's meeting to talk about the County's hoarding program.

Julie also stated that someone from the Oil City Redevelopment Authority may attend the meeting to request funding for demos as part of the East Second Street Redevelopment Program.

August 11, 2022 at 1:00 PM in Conference Room 100.

Meeting adjourned at 2:00 PM by: William Moon, Jr 2nd by Robert Walter; all in favor

Submitted by:

Mary Swisher