

*The mission of the employees of Venango County is to promote a spirit of cooperation and commitment by encouraging the active and informal partnership of Venango County residents in government thereby empowering citizens to shape a better community.
"We will strive to honor the past, serve the present, and touch the future."*

COMMISSIONERS' PUBLIC MEETING AGENDA

APRIL 11, 2023

Invocation – Doug Strawn, Canal Wesleyan Methodist Church, Utica (*Participation if voluntary*)

Pledge of Allegiance

ELECTION BOARD

1. Call to Order
2. Approval of minutes from March 14, 2023 Meeting
3. Public comment on Election Board Agenda
4. Election Board Items for Consideration
 - a. Approval of the change in the polling location for Jackson Twp from 1651 State Route 427 to 217 Creek Rd in Cooperstown.
5. Other Business
6. Public Comment
7. Adjournment

RETIREMENT BOARD

1. Call to Order
2. Approval of minutes from March 14, 2023 Meeting
3. Public Comment on Retirement Board Agenda
4. Retirement Board Items for Consideration
 - a. Attachment A
5. Other Business
6. Public Comment
7. Adjournment

SALARY BOARD

1. Call to Order
2. Approval of Minutes from March 14, 2023 Meeting
3. Public Comment on Salary Board Agenda
4. Salary Board Items for Consideration
 - a. Attachment B
5. Other Business
6. Public Comment
7. Adjournment

COMMISSIONER BOARD

1. Call to Order
2. Approve/Amend Commissioner Board Agenda
3. Approval of Minutes from March 14, 2023 Meeting
4. Public Comment on Commissioner Board Agenda
5. **Court Administration:**
 - a. (Domestic Relations) Approval of Contract with Adam S. Craig to serve bench warrants on child support cases.
6. **Row Offices:** No business to be presented
7. **Prison:**
 - a. Approval of Securus Contract for Mail Processing
 - b. Ratification of Contract between the Board of County Commissioners of Venango County and Adam S. Craig
8. **Community Services Administration:** No business to be presented
9. **Human Services:**
 - a. Human Services Agenda for approval – Attachment C
 - b. Approval Early Headstart COLA and QI Funding Application
10. **Finance Administration:**
 - a. Warrants – Attachment D

Fiscal Agent for NWPAERG (Northwest PA Emergency Response Group)

- No business to be presented

Fiscal Agent for NWWDB (Northwest Workforce Development Board)

- a. Ratification of contracts with Northwest PA Chapter Tool and Machining and Early Connections for Apprenticeship Accelerator Services each in the amount of \$94,017.

11. Human Resources:

- a. Human Resources Agenda Items for Approval -- Attachment E
- b. Human Resources Items for Information Purposes – Attachment F

12. Planning Commission:

- a. Adoption of the Resolution to Authorize the County to execute the loan agreement with Cornplanter Township in connection with the VCIB loan program.
- b. Approval of the Loan Agreement with Cornplanter Township in connection with the VCIB Loan program.
- c. Approval of County Service Provider Agreement for Floodplain Administration for Cornplanter Township.

13. Two Mile Run County Park:

- a. Update on Park and activities

14. County Administration:

- a. Ratification of Agreement with Kerry A Irons Builder to repair water damage at the Human Services Complex
- b. Ratification of Contract with OTIS HydroAccell Hydraulic Control System for maintenance on elevator at Sugar Valley Lodge
- c. Ratification of Assignment of Lease with RCGriff Holdings, LLC
- d. Approval of Lease with Venango County Fair, Inc.
- e. Proclamation for Mental Health Awareness Month
- f. Resolution for Venango County to be a STEM County

15. Other Business:

16. Public Comment:

17. Adjournment:

NEXT MEETING DATE: The next public meeting will be held on May 09, 2023 at 4:30pm in Room 100 of the Courthouse Annex to conduct County business.